

**Our Lady and All Saints Parbold**  
**Minutes of the Parish Pastoral Advisory Group**  
**held in the Church Meeting Room**  
**1900 Monday 28 April 2014**

**Present:**

Parish Priest	Father Gordon
Chairman	Stephen Marston
Vice Chair	Richard Charnock
Clergy	Deacon David Bennett
Altar Servers	Stephen Marston
APF	Joan Trevelyan
CAFOD	Deacon David Bennett
Catechists	Richard Charnock
Children's Liturgy	Ged Tromp
Child Protection	Helen Jones
Coffee Group	<i>Apologies from Pauline Barnes</i>
Extraordinary Ministers	Sue McCluskey
Finance	Anthony Hitchen
Flowers	Angela Roberts
Health, Safety and Grounds	Anthony Hitchen
Music	Sue Mellor
Nugent Care	Mary Beatham
Prayer and Reflection Groups	Janet DeCamp
Primary School	Catherine Bennett
PTFA	Claire Griffin
Readers	Maise McNeil
Rosary	<i>Apologies from Celia Charnock</i>
Social Group	Joan Trevelyan
Stewards	<i>Apologies from Pauline Barnes</i>
SVP	Sue Mellor
200 Club	Stephen Marston
Pastoral Area Forum	Catherine Bennett (co-opted)

**1. Welcome from the Chair**

Stephen Marston welcomed all present to the Meeting.

**2. Opening Prayer by the Parish Priest**

Father Gordon opened the Meeting with a Prayer.

**3 Roll Call**

Pauline Barnes (Coffee Group) and Celia Charnock (Rosary) sent Apologies

**4. Minutes from the Meeting held on 7 October 2013**

The Minutes were inspected by the Group and the Minutes were found to be an accurate record. Proposed by Richard Charnock, seconded by Maise McNeil and agreed by all members present.

**5. Matters Arising****A) 5a - Parish Booklet**

Stephen Marston thanked all members who had contributed to the Parish Booklet in either photographs or information.

The Working party will now meet up to edit it and send to Father Gordon for approval.

Phil Curran has given the proposed update of the Parish Website to his IT Team to work on.

Parish Booklet  
Working Party

**B) 5b – Harvest Festival**

Sue McCluskey asked for the Harvest festival to be an annual event, which all agreed to.

Sue McCluskey and Celia Charnock to organise two further Children's Masses. One for Christ the King and one on Sunday 18 May.

Sue McCluskey  
Celia Charnock

Sue McCluskey  
Celia Charnock

**B) 5 – C - Assistance to Parish Priest**

Tony Charnock will be Site Manager and Ian Robinson will be Grounds Manager.

**6 – Baptismal Data on the Parish Website**

The PPAG discussed the Parish Website and agreed to include Baptismal dates and names, also the name of the Priest, but no date of birth nor parents names would be included to protect identity issues.

The Memorial Book information is also available on the website.

**7. Report from the Pastoral Area Forum**

Catherine Bennett has been to a further meeting and is unsure of the relevance of the meetings. Father Gordon advised Catherine to ask at the next meeting about the purpose of the PAF at this present time.

The meeting Catherine attended seemed to focus on a retreat at Upholland, rather than the issues first discussed when the forum was created.

The PPAG discussed other Deaneries were marriage preparation/ baptism course etc were shared.

### **8.Statement by Claire Griffin( Summer Fayre)**

Helen Ainscough has offered the use of Parbold Hall for a venue for the Annual Summer Fayre.

The date of 15 June was agreed upon.

A working party consisting of Dot Snead, Joan Trevelyan, Richard Charnock and Sue McCluskey all offered to help.

The event will be open to the public with more stalls than usual.

Advertising could be placed on the road attracting passing traffic.

Indoor and outdoor space will be available.

The event will start at 1130 after 1000 Mass on Sunday 15 June (Fathers Day).

Parbold Village Fete was also discussed. The Parish will be having a bottle stall, so will appeal for donations.

### **9. Statement from Fr Gordon**

Father Barry will be departing OLAS on 8 May where he has helped within the Parish for the last 9 years.

Fr Gordon informed the PPAG that the Parish has been very fortunate these last 9 years, and we must now join with other Parishes in not always having a Mass each day, two on Saturday.

The PPAG joined Fr Gordon in thanking Fr Barry for all his hard work.

£900 has been raised as a thank you to Fr Barry, who will be presented with this and a card on Sunday after Mass.

### **10. AOB**

Janet DeCamp apologised for bringing AOB after deadline but asked if the PPAG could look at a youth representative being approached to become part of the PPAG, giving a much needed youth voice on the PPAG.

The group decided to discuss further at the next meeting, when it could be added to the Agenda.

### **Date and Time of next meeting**

Monday 10 November 1900

Stephen thanked everyone for attending

Father Gordon concluded with a prayer and left the meeting.

### **11.AOB**

Helen and Mike Tedford have offered to put on a night of entertainment free of charge to raise money for the £50,000 Appeal for the Church.

The date discussed was 26/27 September, and would include bingo/ raffle/supper and 60's and 70's music.

Mary, Ged and Helen all offered their help.

Working Party and  
School

Working party and  
school

Stephen Marston  
Chairperson

Helen Jones  
Secretary

