

**Our Lady and All Saints Parbold**  
**Minutes of the Parish Pastoral Advisory Group**  
**held in the Church Meeting Room**  
**1900 Monday 16 October 2017**

**Present:**

Priest in Residence	Father Cassian
Chairman	Stephen Marston
Vice Chair	Ged Tromp
Clergy	Retired Deacon David Bennett
Altar Servers	Stephen Marston
APF	Joan Trevelyan
CAFOD	Retired Deacon David Bennett
Catechists	Sue Mellor
Children's Liturgy	Sue McCluskey
Child Protection	Apologies from Helen Jones
Coffee Group	Ged Tromp
Extraordinary Ministers	Sue McCluskey
Finance	Apologies from Anthony Hitchen
Flowers	Angela Roberts
Health, Safety and Grounds	Apologies from Anthony Hitchen
Music	Sue Mellor
Nugent	Mary Beatham
Prayer and Reflection Groups	Apologies from Janet Decamp
Primary School	Catherine Bennett
PTFA	Clare Griffin
Readers	Apologies from Bill Lloyd
Rosary	Celia Charnock
Social Group	Joan Trevelyan
Stewards	No representative present
SVP	Sue Mellor
200 Club	Stephen Marston

**1. Welcome from the Chair**

Stephen Marston welcomed all present to the Meeting.

**2. Opening Prayer by the Priest in Residence**

Father Cassian opened the Meeting with a Prayer.

**3 Roll Call**

Janet Decamp, Anthony Hitchen, Helen Jones and Bill Lloyd sent apologies.

No apologies received from Pauline Barnes

**4. Minutes from the Meeting held on 12 October 2015**

The Minutes were inspected by the Group and found to be a true and accurate record. proposed by Sue Mellor and seconded by Joan Trevelyan

**5. Matters Arising**

None

**6. Fr Gordon's Absence**

Father Gordon's situation is yet to be finalised by Ampleforth.

Stephen Marston is meeting with the Prior on Tuesday 24<sup>th</sup> October in an attempt to expedite matters.

**7. Church Grounds**

Deacon David reported again an increase in the number of people walking their dogs and letting them off the lead in the Parish Grounds. Dogs running over the graves and fouling in the woods was continuing.

The notice in The Village Newsletter had had no effect. The situation is perpetuated by the Public Protection Order on Alder Lane field requiring all dogs to be on a lead and dog faeces having to be removed.

Following a recommendation from the Parish Finance and Fabric Committee the PPAG suggests erecting signs on the entrances of the Church Grounds stating it is sacred ground, private land and dog walkers should keep dogs on a lead and remove dog faeces.

There appears, as the nights are drawing in, to be an increase in youths using the woods and Church Porch for unsavoury social activity. Advice from the police is to photograph them and give them the footage.

**8. Quinquennial Report**

On behalf of Tony Charnock, Stephen Marston read the report to PPAG members outlining the Parish Building and Fabric Committee's option given to Father Gordon to progress.

All items requiring immediate attention – costing approximately £1,080. Certain items from the not so immediate category – namely clearing out the upper gutters, valleys and tile replacements. Plasterwork (leak) to the NW nave upper window – all approximately an additional £1,480.

**9. Sacristan**

Following a request in the parish Newsletter no one has come forward to take on the Sacristan duties. This led on to a wider discussion about Ministries with the Parish. There are clearly a shortage of Eucharistic Ministers, Readers and Stewards. It was suggested that the Parish take up an offer from Maureen Knight

Tony Charnock

Tony Charnock  
Fr Gordon

(M.Knight@rcaol.co.uk) from the Archdiocese for a Retreat. Initially the invitation was for Eucharistic Ministers but the Committee felt it should be open to the whole Parish with one of its aims to recruit to all the Ministries.

David Bennett

**10. Reports from each Group.**

All the reports were read including three late reports submitted by 'Eucharistic Ministers', 'Altar Servers' and '200 Club'.

On a positive note Dot Snead has volunteered to become the Parish Cafod representative.

Dot Snead

**8 .Date and Time of next meeting**

5 February 2018

Stephen thanked everyone for attending  
Father Cassian concluded with a Prayer.

Stephen Marston  
Chairperson  
Acting Secretary

