

Our Lady and All Saints Parbold
Minutes of the Parish Pastoral Advisory Group
held in the Church Meeting Room
1900 Monday 6 February 2017

Present:

Priest in Residence	Father Cassian
Chairman	Stephen Marston
Vice Chair	Ged Tromp
Clergy	Retired Deacon David Bennett
Altar Servers	Stephen Marston
APF	<i>Apologies from Joan Trevelyan</i>
CAFOD	Retired Deacon David Bennett
Catechists	Sue Mellor
Children's Liturgy	<i>Apologies from Sue McCluskey</i>
Child Protection	Helen Jones
Coffee Group	Ged Tromp
Extraordinary Ministers	<i>Apologies from Sue McCluskey</i>
Finance	Anthony Hitchen
Flowers	Angela Roberts
Health, Safety and Grounds	Anthony Hitchen
Music	Sue Mellor
Nugent Care	Mary Beatham
Prayer and Reflection Groups	Janet Decamp
Primary School	Catherine Bennett
PTFA	No Representative present
Readers	No Representative for this group
Rosary	Celia Charnock
Social Group	<i>Apologies from Joan Trevelyan</i>
Stewards	<i>Apologies from Pauline Barnes</i>
SVP	Sue Mellor
200 Club	Stephen Marston

1. Welcome from the Chair

Stephen Marston welcomed all present to the Meeting.

2. Opening Prayer by the Priest in Residence

Father Cassian opened the Meeting with a Prayer.

3 Roll Call

.Joan Trevelyan, Sue McCluskey, Pauline Barnes sent apologies.

4. Minutes from the Meeting held on 12 October 2015

The Minutes were inspected by the Group and found to be a true and accurate record., proposed by Deacon David Bennett and seconded by Anthony Hitchen

5. Matters Arising**A) 5a - Parish Booklet**

Now complete (3rd Draft). Awaiting photographs and Father Gordon's final approval before printing.

Discussions took place as to what Special Occasion could be used for a launch.

B)**i. Christmas Play**

The Christmas Play was cancelled due to lack of families wanting to participate.

ii. Servers and Readers

We now have four Novice Servers, one of whom will be able to serve at Weekends soon. We also have four young readers.

Celia suggested a thank you day for the Servers to show appreciation for all they do. This was agreed.

iii. The Advent Fayre

The Advent Fayre went ahead without any input from the Parish, since no volunteers were forthcoming.

6. Fr Gordon's Absence

Twelve Months after Fr Gordon's absence, there is still no date for his return. Stephen Marston is meeting with the Prior on Sunday and will press for an answer. Celia asked if Parishioners should write to the Prior individually as we have now been without our Parish Priest for twelve months.

Fr Cassian is also living here with no fixed time to his stay in Parbold, with half his belongings in Leyland.

Stephen suggested that anyone who wished to email the Prior should do so to: terence@ampleforth.org.uk. *Subsequent to the Meeting Father Gordon asked if this could be delayed until after Stephen had met with the Prior on Sunday 12 February.*

7. Additional Matters**a. Clergy.**

Deacon David suggested that since we are approaching Lent, a new four part programme named "Beloved Disciples" could be launched on Tuesday afternoons during Lent 1400 – 1500. All agreed and Helen will advertise in Parish Newsletter. Peter will also continue with his annual "Stations of the Cross" on Thursdays during Lent at 1415.

Father Gordon

Stephen Marston

Helen Jones

b. CAFOD.

Last CAFOD Family Fast Day, produced only one envelope, Deacon David asked for FFD to be advertised in the three weeks before 10 March, and for the Envelopes to be collected on the Sunday after, 12 March as a Retiring Collection.

Helen Hones

c. Extraordinary Ministers.

Two young men and one young lady have been commissioned as Eucharistic Ministers at St Bede's.

d. Health and Safety.

Deacon David reported a large increase in the number of people walking their dogs and letting them off the lead in the Parish Grounds, he was concerned about the dogs running over the graves and fouling in the woods.

He suggested that a Polite Notice be put in The Village Newsletter, which Stephen agreed to organise.

Stephen Marston

e. Church Cleaner.

The Church Cleaner is ill and will be off work for approximately four weeks, it was suggested that an appeal could be put in the Parish Newsletter, asking for volunteers to help keep the Church clean and tidy.

It is also nearly time for the Church Lent Spring Clean, Celia will liaise with Helen, with when to put the Volunteer Form at the back of Church.

Helen Jones

f. Catechetical Programme.

Sue reported that the Catechetical Programme is now half way through, with sixteen young people taking part, they were presented to the Parish last Sunday.

g. Safeguarding.

Helen asked all present to make sure that their Group members had appropriate DBS Status, the Audit has now been submitted to LACE.

8 .Date and Time of next meeting

15 May 2017

Stephen thanked everyone for attending

Father Cassian concluded with a Prayer.

Stephen Marston
Chairperson

Helen Jones
Secretary

